

**The Chinese University of Hong Kong  
International Asian Studies Programme (IASP)**

**CHECKLIST**

[Applicable to all IASP students, except for Business Administration Master's Programmes students or Research students]

To confirm your admission offer, please return the following documents in **hardcopy** (softcopies are not accepted, except online forms) to the address below **by courier** (e.g. FedEx, DHL, UPS or Express Mail).

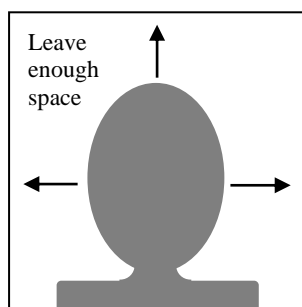
**Courier Address**

International Asian Studies Programme  
i-Centre, Office of Academic Links, 1/F., Yasumoto International Academic Park  
The Chinese University of Hong Kong, Shatin, N.T., Hong Kong SAR  
Tel. No.: (852) 3943 7597

<p><b>Documents to be returned</b> (Do not glue or staple pages together)</p> <p>(All documents must be clearly printed on <b>singled-sided</b> (A4/Letter size) white paper. Documents which are <u>not</u> in English or Chinese must be accompanied by an official certified translation in either <b>English or Chinese</b>.)</p>	
<input type="checkbox"/>	<p><b>Offer of Admission Letter</b> with the letterhead of CUHK (Login to <a href="#">your online application form</a> and download it from "My Task") (Return a signed copy. Keep a copy for your own reference.)</p>
<input type="checkbox"/>	<p><b>Proof of Online Payment</b> (For payment of less than or equal to HKD5,500 only. <b>Only VISA or MasterCard or UnionPay is accepted.</b>)</p> <ol style="list-style-type: none"> <li>Login to <a href="#">your online application form</a> → View your debit note from "My Task" → Press "<b>Make Payment</b>" button to proceed to online payment</li> <li><b>After</b> making the payment → View your debit note from "My Task" <b>again</b> → Ensure the payment due date is changed to "<b>Paid</b>" and <b>your name</b> is clearly shown → Press "<b>Print</b>" button to print the proof of your online payment</li> </ol>
<input type="checkbox"/>	<p><b>Terms and Conditions</b> (Return a signed copy. Keep a copy for your own reference.)</p>
<input type="checkbox"/>	<p><b>Visa Application Forms and Supporting Documents</b> (These documents are not needed if you have right of abode or right to land in Hong Kong)</p>
<input type="checkbox"/>	<p><b>A completed and signed true copy of the partially pre-filled 'Application Form ID995A'</b> (Downloadable <a href="#">HERE</a>) (Make sure the bar code at the bottom right corner is clearly printed on each page.)</p> <p><input type="checkbox"/> <b>Sign and date</b> at the bottom of <b>pages 1, 2, 3 and 4</b> (Electronic signatures or missing signatures are not acceptable.)</p> <p><input type="checkbox"/> <b>Affix</b> (Glue, not staple) your photo on the page 2 (See next page for photo specifications)</p>
<input type="checkbox"/>	<p><b>A completed and signed 'Application for Student Visa Sponsorship' form</b></p>
<input type="checkbox"/>	<p><b>A clear and legible photocopy of valid passport / travel document (page with personal particulars) and the following if applicable:</b></p> <ul style="list-style-type: none"> <li>➤ Renewal Page for extended validity of your passport/travel document</li> <li>➤ Overseas Permanent Residential Proof and Re-entry Visa</li> <li>➤ Overseas Student Visa and Re-entry Visa</li> <li>➤ Identity Card and Household Registration Record (Only for PRC citizens residing in the Chinese Mainland who do NOT have travel document known as "Exit-entry Permit for Traveling to and from Hong Kong and Macao 《來往港澳通行證》")</li> </ul>
<input type="checkbox"/>	<p><b>Provide one of the following financial declarations in either English or Chinese:</b></p> <ul style="list-style-type: none"> <li>➤ A <b>photocopy</b> of your own bank statement/letter issued by the bank, <b>or</b></li> <li>➤ A <b>photocopy</b> of a letter or certificate issued by your home institution as financial declaration for your visa application, <b>or</b></li> <li>➤ A <b>photocopy</b> of your parent/guardian's bank statement/letter issued by the bank <b>along with</b> completed 'Letter of Undertaking for Student's Parent/Guardian' Form, and photocopies of personal particulars and signature pages of parent/guardian's passport.</li> </ul> <p><i>Note: (1) Financial declaration must show a minimum balance of HK\$50,000 or HK\$100,000 (or equivalent amount in other currencies) for a student who will be studying at CUHK for an academic term or a full year respectively, and issued <b>within the past 3 months</b>. (2) Electronic bank declaration is acceptable if it shows the name of the account holder, as well as the bank's name and logo. (3) Financial declaration must be <b>in English or Chinese</b>. (4) Financial declaration can be in the form of a monthly bank account statement or certifying letter issued by the bank clearly stating the accumulative account balance, within the past 3 months.</i></p>
<input type="checkbox"/>	<p><b>Additional Documents</b> (Return the following documents <i>if applicable</i>)</p> <ul style="list-style-type: none"> <li>➤ <b>PRC citizens residing/studying outside the Chinese Mainland:</b> <input type="checkbox"/> <a href="#">Declaration Form</a> <input type="checkbox"/> <a href="#">Statement of Purpose</a></li> <li>➤ <b>Passport holders of Taiwan:</b> <input type="checkbox"/> Photocopy of Identity Card <input type="checkbox"/> Photocopy of Household Registration Transcript <b>戶籍謄本(現戶全戶)</b> (last page with official stamp) <input type="checkbox"/> <a href="#">Statement of Purpose</a></li> <li>➤ <b>Macao SAR residents:</b> <input type="checkbox"/> Macao Resident Identity Card (BIR) <input type="checkbox"/> Visit Permit for Residents of Macao to HKSAR (灰簿)/Macao SAR Passport/Portuguese Passport</li> <li>➤ <b>Students who have changed their name:</b> <input type="checkbox"/> Proof of name(s) used before (Refer to 'Page 4, Item 9 Declaration of Applicant/Parent/Legal Guardian')</li> </ul>
<input type="checkbox"/>	<p><b>One (1) Recent Passport Photo</b> (See next page for photo specifications)</p> <ul style="list-style-type: none"> <li>➤ In addition to the one on your 'Application Form ID995A'</li> <li>➤ Write your name on the back of your photo. Do not staple the photo.</li> </ul>
<input type="checkbox"/>	<p><b>Online Health History Form</b></p>
<input type="checkbox"/>	<p><b>Online Language Background Form for Chinese Language Study</b> (Only for those who are interested in taking Cantonese or Putonghua courses. Click <a href="#">here</a> to view the registration guidelines.)</p>
<input type="checkbox"/>	<p><b>Online Special Educational Needs (SEN) Service Registration Form</b> (Only for those who have special educational needs. Read through the <a href="#">registration guidelines</a> before filling out the form.)</p>

## Photo Specifications

- Approximately 55 mm x 45 mm in size
- Include a full face, front view and open eyes
- With a plain and uniform background
- A recent photo (taken within the past six months)



## Unacceptable photo

- The head of the subject is not in the middle of the photo
- Over-exposure (too bright) or under-exposure (too dark)
- Reflection or glare on the face or glasses
- Wearing a hat or covering any parts of head
- Faded photo
- Cropped from a group photo