### Checklist

To confirm your admission offer, please return the following documents in hardcopy (softcopies are not accepted, except “Online Health History Form” and “Online Language Background Form for Chinese Language Study”) to the address below by courier (e.g. FedEx, DHL or UPS).

**Courier Address**
International Asian Studies Programme  
i-Centre, Office of Academic Links  
1/F., Yasumoto International Academic Park  
The Chinese University of Hong Kong  
Shatin, N.T., Hong Kong SAR  
Tel. No.: (852) 3943 7597

**Documents to be returned** (Do not staple pages together)

- **Conditional Offer of Admission Letter** with the letterhead of CUHK  
  - (Login to your online application form and download it under “My Task”)  
  - (Return a signed copy. Keep a copy for your own reference.)

- **Special Arrangements Declaration Form for Term 1, 2020-2021**  
  - (Attached to your conditional offer of admission letter)  
  - (Return a signed copy. Keep a copy for your own reference.)

- **Payment**  
  - (A debit note for visa application and other fees will be issued in July. Please settle the fees as soon as possible before late July unless otherwise informed.)

- **Terms and Conditions**  
  - (Return a signed copy. Keep a copy for your own reference.)

- **Visa Application Forms** and Supporting Documents  
  - (These documents are not needed if you have right of abode or right to land in Hong Kong)

  - **A completed and signed true copy of the partially pre-filled ‘Application Form ID995A’**  
    - (Make sure the bar code at the bottom right corner is clearly printed on each page.)  
    - **Sign and date** at the bottom of pages 1, 2, 3 and 4 (Electronic signatures or missing signatures are not acceptable.)

  - **A clear and legible photocopy of valid passport / travel document (page with personal particulars) and the following if applicable:**
    - **Renewal Page** for extended validity of your passport/travel document
    - **Overseas Permanent Residential Proof** and Re-entry Visa
    - **Overseas Student Visa and Re-entry Visa**
    - **Identity Card and Household Registration Record** (Only for PRC citizens residing in Mainland China who do NOT have travel document known as "Exit-entry Permit for Traveling to and from Hong Kong and Macao (來往港澳通行證)")

  - **Provide one of the following financial declarations in either English or Chinese:**
    - A photocopy of your own bank statement/letter issued by the bank, or
    - A photocopy of your parent/guardian’s bank statement/letter issued by the bank along with completed ‘Letter of Undertaking for Student’s Parent/Guardian providing Financial Declaration’ Form, and photocopies of personal particulars and signature pages of parent/guardian’s passport, or
    - A photocopy of a letter or certificate issued by your home institution as financial declaration for your visa application.  
      - Note: (1) Financial declaration must show a minimum balance of HK$38,000 or HK$76,000 (or equivalent amount in other currencies) for a student who will be studying at CUHK for an academic term or a full year respectively, and issued within the past 3 months.  
      - (2) Electronic bank declaration is acceptable if it shows the name of the account holder, as well as the bank’s name and logo.  
      - (3) Financial declaration should be in English or Chinese.  
      - (4) Financial declaration can be in the form of a monthly bank account statement or certifying letter issued by the bank clearly stating the accumulative account balance, within the past 3 months.

- **Additional Documents** (Return the following documents if applicable)
  - PRC citizens residing/studying outside Mainland China: □ Declaration Form □ Statement of Purpose
  - Taiwanese Passport Holders: □ Photocopies of Identity Card & Household Registration Record
  - □ Statement of Purpose
  - Students who have changed their name: □ Proof of name(s) used before  
    - (Refer to “Page 4, Item 9 Declaration of Applicant/Parent/Legal Guardian”)

- **Two (2) Recent Passport Photos** (See next page for photo specifications)
  - In addition to the one on your ‘Application Form ID995A’
  - Write your name on the back of each photo. Do not staple the photos.

- **Online Health History Form**  
  - (Only for those who have special learning needs)

- **Online Language Background Form for Chinese Language Study**  
  - (Only for those who are interested in taking Cantonese or Putonghua courses. Click here to view the registration guidelines.)
Photo Specifications

- Approximately 55 mm x 45 mm in size
- Include a full face, front view and open eyes
- With a plain and uniform background
- Recently taken within the past six months
- Printed on glossy photo paper

Unacceptable photos

- The head of the subject is not in the middle of the photo
- Over-exposure (too bright) or under-exposure (too dark)
- Reflection or glare on the face or glasses
- Wearing a hat or covering any parts of head
- Faded photos
- Printed on plain photocopying paper
- Cropped from a group photo