Guidance Notes for Completing Student Visa Application

**General Information**

YOU WILL REQUIRE A STUDENT VISA/ENTRY PERMIT TO STUDY IN HONG KONG UNLESS YOU HOLD A HONG KONG IDENTITY CARD WITH THE RIGHT OF ABODE OR RIGHT TO LAND IN HONG KONG. While each application is determined on its individual merits, your application must meet immigration requirements and relevant specific eligibility criteria before it can be reviewed.

* This entry arrangement does not apply to nationals of Afghanistan, Cuba, Laos, North Korea, Nepal and Vietnam. If you are a citizen of any of the above nations, please contact us immediately for further instructions.

NOTE: If you are a PRC citizen residing in Mainland China and you DO NOT hold a Passport or travel document known as “Exit-entry Permit for Traveling to and from Hong Kong and Macao (來往港澳通行證)”, please provide a photocopy of your Identity Card and Household Registration Record instead.

**Application Procedures**

1. Print the partially pre-filled ‘Application Form ID995A’ (Application for Entry for Study in Hong Kong) and other related visa forms on single-sided (A4/Letter Size) white paper. Make sure the barcode at the bottom right corner is clearly printed on each page.

2. Complete and sign at the bottom of pages 1, 2, 3 and 4 of the ‘Application Form ID995A’.

3. Provide the following supporting documents:

   **Note: Documents which are not in English or Chinese should be accompanied by an official certified translation in either English or Chinese.**

<table>
<thead>
<tr>
<th>A</th>
<th>Provide a clear and legible photocopy of the personal particulars page of your valid PASSPORT / TRAVEL DOCUMENT* and the following document(s) if applicable:</th>
</tr>
</thead>
<tbody>
<tr>
<td>-</td>
<td>Renewal Page for extended validity of your passport/travel document</td>
</tr>
<tr>
<td>-</td>
<td>Overseas Permanent Residential Proof and Re-entry Visa</td>
</tr>
<tr>
<td>-</td>
<td>Overseas Student Visa and Re-entry Visa</td>
</tr>
<tr>
<td>-</td>
<td>* If you are a PRC citizen residing in Mainland China and you DO NOT hold a Passport or travel document known as “Exit-entry Permit for Traveling to and from Hong Kong and Macao (來往港澳通行證)”, please provide a photocopy of your Identity Card and Household Registration Record instead.</td>
</tr>
</tbody>
</table>

   | B | Affix (Glue, not staple) one RECENT PHOTOGRAPH on Page 2 of the ‘Application Form ID995A’. |

<table>
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<tr>
<th>C</th>
<th>Provide either of the following as FINANCIAL DECLARATION in either English or Chinese (Refer to ‘Page 3, Item 7 Financial Situation of Applicant’):-</th>
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<tr>
<td>-</td>
<td>A photocopy of your bank statement OR</td>
</tr>
<tr>
<td>-</td>
<td>A photocopy of your parent/guardian’s bank statement/letter issued by the bank along with completed ‘Letter of Undertaking for Student’s Parent/Guardian providing Financial Declaration’ Form, and photocopies of personal particulars and signature pages of parent/guardian’s passport OR</td>
</tr>
<tr>
<td>-</td>
<td>A photocopy of a letter or certificate issued by your home institution as financial declaration for your visa application</td>
</tr>
</tbody>
</table>

   **Note:** (1) Recent bank declaration must show a minimum balance amount to cover the living cost for the whole study period at the University. The estimated living cost per month will be HK$9,500 (or equivalent in other currencies) for Business Administration Master’s Programmes Students or Research Students who will live in the University or stay with the local relatives/friends in Hong Kong; HK$21,500 (or equivalent in other currencies) for those who will live in a rented flat outside the University. (2) Electronic financial declaration is acceptable when it shows the name of the account holder, as well as the bank’s name and logo. (3) Financial Declaration should be in English or Chinese. (4) Financial declaration can be in the form of a monthly bank account statement (most recent) or certifying letter issued by the bank clearly stating the accumulative account balance. |

   | D | Provide OTHER DOCUMENTS if applicable e.g. If you have changed your name, you have to provide any proof of name(s) used before (Refer to ‘Page 4, Item 9 Declaration of Applicant/Parent/Legal Guardian’). |

   | E | Provide ADDITIONAL DOCUMENTS if you are a Taiwanese Passport Holder or PRC citizen residing/studying outside Mainland China |

4. Complete and sign the ‘Application for Student Visa Sponsorship’ form to nominate CUHK OAL as your local sponsor for your visa application.

5. Return a signed original copy of your Offer of Admission letter for acceptance and visa application use.

6. Return the ORIGINAL completed and signed ‘Application Form ID995A’ with the above-said documents to CUHK for forwarding to the HK Immigration Department as soon as possible. Please courier (e.g. FedEx, DHL, UPS) them together with CUHK admission documents (Refer to Checklist) to International Asian Studies Programme, i-Centre, Office of Academic Links, 1/F., Yasumoto International Academic Park, The Chinese University of Hong Kong, Shatin, N.T., Hong Kong.
Additional Student Visa Information
for PRC Citizens and Taiwanese Passport Holders ONLY

1) For PRC citizen students residing/studying outside Mainland China:-

I. Permanent Resident of Another Country, other than Mainland China:
   - You are required to show proof of your overseas permanent resident status by submitting a valid re-entry permit with your visa application.
   - Once your visa application is approved, a visa label will be issued and sent to you. You MUST affix the visa label on a blank page of your PRC passport before entering Hong Kong, either from an overseas country or Mainland China.

II. Student of Another Country, other than Mainland China:
   - You are required to show proof of your overseas student visa by submitting a valid re-entry permit with your visa application, and declare which city and country you will be coming to Hong Kong from by completing the ‘Declaration Form’ and ‘Statement of Purpose’ form.
   - If you declare that you will enter Hong Kong directly from an overseas country, a visa label will be issued and sent to you once your visa application is approved. You MUST affix the visa label on a blank page of your PRC passport before entering Hong Kong directly from the city and country you previously declared.

   - If you declare that you will enter Hong Kong directly from Mainland China, you are required to return to Mainland China before entering Hong Kong. Once your visa application is approved, a visa label will be issued and sent to you. When you receive the visa label, you need to take it together with a copy of your CUHK ‘Offer of Admission’ letter and apply for (i) an Exit-entry Permit for Traveling to and from Hong Kong and Macao (EEP) [來往澳門通行證] (if you do not have one already) and (ii) a Relevant Exit Endorsement [相 關 註] (specifically for studying in Hong Kong) from the Public Security Bureau Office where your household registration record is kept before departure to Hong Kong. Application for the two documents normally takes 10 to 15 working days.

   NOTE: You MUST affix (1) your visa label on the blank page of EEP on which (2) the Relevant Exit Endorsement has been obtained before entering Hong Kong directly from Mainland China. In case your EEP bearing the Relevant Exit Endorsement is an electronic EEP card, you should present it together with the visa label issued to you for Hong Kong immigration clearance.

2) For PRC citizen students residing in Mainland China:-

   When you receive the visa label from OAL, you need to take it together with copies of your CUHK ‘Offer of Admission’ letter and apply for (i) an Exit-entry Permit for Traveling to and from Hong Kong and Macao (EEP) [來往澳門通行證] (if you do not have one already) and (ii) a Relevant Exit Endorsement [相 關 註] (specially for studying in Hong Kong) from the Public Security Bureau Office where your household registration record is kept before departure to Hong Kong. Application for the two documents normally takes 10 to 15 working days.

   NOTE: You MUST affix (1) your visa label on the blank page of EEP on which (2) the Relevant Exit Endorsement has been obtained before entering Hong Kong directly from Mainland China. In case your EEP bearing the Relevant Exit Endorsement is an electronic EEP card, you should present it together with the visa label issued to you for Hong Kong immigration clearance.

3) For students holding Taiwanese passports:-

   - To process your student visa application, you MUST provide a copy of your (i) Taiwanese Passport, (ii) Household Registration Record [戶籍謄本] (last page with the official stamp), (iii) Taiwan Identity Card and (iv) Statement of Purpose (please complete the ‘Statement of Purpose’ form).
   - Once your visa application is approved, the Hong Kong Immigration Department will issue an Entry Permit for your study in Hong Kong as a travel document.
   - Your visa label is only valid for a single entry to Hong Kong. If you wish to travel abroad during the study period in Hong Kong, you MUST apply for a Multiple Entry Permit (MEP) in person at the Hong Kong Immigration Department before you exit. Re-entry to Hong Kong without the MEP will be denied.
Follow the arrows (→) to complete and return this partially pre-filled version of Application Form ID995A (Application for Entry for Study in Hong Kong). This form must bear the original signatures of the applicant. Unsigned/ incomplete/ scanned/ copied form will NOT be processed.

Please complete this column if this form is a photocopy or downloaded copy.

*16岁以下的申請人須由其父母及/或合法監護人簽署，請將不適用者刪去。
*If the applicant is under the age of 16, this application should be signed by his/her parent/legal guardian. Please delete where inappropriate.

**Signature**

**Date**

**Signature of applicant**

**Date**
**Item 3 (Accompanying Dependents) is not applicable to IASP students since CUHK will not sponsor applications for a dependant visa.**

Proceed to sign and date at the bottom of this page.

**Note:**

You can arrange the visa(s) for your accompanying dependant(s) yourself if needed. Application for Residence as Dependents and Guidebook are available at [http://www.immd.gov.hk/eng/services/visas/residence_as_dependant.html](http://www.immd.gov.hk/eng/services/visas/residence_as_dependant.html)
4. **Information of Applicant's Proposed Study in Hong Kong**

*Office of Academic Links (i-Centre), 1/F., Yasumoto International Academic Park, The Chinese University of Hong Kong, Shatin, N.T., H.K.*

**International Asian Studies Programme (IASP)**

<table>
<thead>
<tr>
<th>Class/Course to be attended in Hong Kong</th>
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<tbody>
<tr>
<td>International Asian Studies Programme</td>
</tr>
</tbody>
</table>

**Check appropriate boxes below for min. balance required.**

- **International Asian Studies Programme**
  - □ N/A
  - □ HK$91,674 per term

- **Student Exchange**
  - □ N/A
  - □ HK$91,674,674 per term

- **Student Abroad (MBA Fee-paying students)**
  - □ N/A
  - □ HK$12,000 per month

- **Others**: _____
  - □ HK$1,500 – HK$6,000 per month

5. **Education/Professional Qualifications** (in chronological order)

<table>
<thead>
<tr>
<th>Name of school/college/university/other education institution</th>
<th>Major subject</th>
<th>Degree/Qualification obtained</th>
<th>From (mm/yy)</th>
<th>To (mm/yy)</th>
</tr>
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**List the home institution you are currently attending or have graduated.**

6. **Applicant's Estimated Cost of Living in Hong Kong**

*Check appropriate boxes below for min. balance required.*

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost (HK$) per month</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Asian Studies Programme</td>
<td></td>
</tr>
<tr>
<td>□ School fee (each academic year)</td>
<td>HK$91,674 per term</td>
</tr>
<tr>
<td>□ Accommodation (each month)</td>
<td>HK$1,500 – HK$6,000</td>
</tr>
<tr>
<td>□ Live with relatives</td>
<td>HK$12,000 per month</td>
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<tr>
<td>□ Live in a Rented flat</td>
<td>HK$12,000 per month</td>
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<tr>
<td>□ Live in CUHK residential hall</td>
<td>HK$12,000 per month</td>
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<tr>
<td>□ Live in a Rented flat</td>
<td>HK$1,500 – HK$6,000</td>
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<tr>
<td>□ Live in CUHK residential hall</td>
<td>HK$12,000 per month</td>
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<tr>
<td>□ Live with HK relatives</td>
<td>HK$12,000 per month</td>
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</table>

7. **Financial Situation of Applicant**

*Provide photocopies of financial declaration.*

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount (HK$)</th>
<th>Brief description (applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Deposit (e.g. Bank statement/Letter of issued by bank)</td>
<td></td>
<td>Applicant’s financial declaration</td>
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<tr>
<td>□ Income (e.g. Letter/Certificate issued by home institution)</td>
<td></td>
<td>Applicant’s financial declaration (e.g. financial aid, scholarships, grant loans etc.)</td>
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<tr>
<td>□ Other (please state briefly) (e.g. bank statement/Letter of issued by bank)</td>
<td></td>
<td>Parent/guardian’s financial declaration plus passport copy and letter of undertaking</td>
</tr>
</tbody>
</table>

8. **Information on Previous Short-term Studies in Hong Kong**

*Has the applicant ever taken any short-term studies offered by Hong Kong higher education institutions with degree-awarding powers in the past 12 months immediately before the submission of this application?*

- □ Yes (please provide name, school and period of such short-term studies)
- □ No

*Applicant’s financial aid, scholarships, grant loans etc.*

**Please complete this column if this form is a photocopy or downloaded copy.**

**SIGN**
9. Applicant’s or Parent’s Declaration of Applicant/Parent/Legal Guardian

This application is required to complete this item. If the applicant is a child under the age of 16 (child applicant), this application should be signed by his/her parent.

Submit this application to the Immigration Department of the Hong Kong Special Administrative Region (HK SAR), I declare the following:

(a) □ I, the child applicant, have never changed my/his/her name before.
   * I, the child applicant, have not changed my/his/her name before. (If yes, provide proof of name(s) used before.)

(b) □ I, the child applicant, have never been refused , deported, from or required to leave Hong Kong.
   * If yes, please provide evidence of refusal, deportation, or required to leave Hong Kong.

(c) □ I, the child applicant, have previously been refused entry into Hong Kong.
   * I, the child applicant, have previously been refused entry into Hong Kong.

I certify that the information given in this application is true and correct and I understand that failure to comply with the said requirements may result in the refusal of entry or removal from Hong Kong.

Signature

Date
### 申请以受养人身份来港居留

**Part B: Application for Residence as Dependents**

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#### 1. 受养人（

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#### 2. 受养人父/母/合法监护人的声明

**Declaration of Dependant/Parental/Legal Guardian**

- 申请人应向香港特别行政区入境事务处提交以下声明和资料。

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**Date**: 2013年5月9日

**Signature of dependent or Parent/dependent/legal guardian**: 请参照指示签名。
Collecting Personal Data: Purpose of Collection

The personal data provided in the application form will be used by the Immigration Department for one or more of the following purposes:

1. To process your application;
2. To administer and enforce relevant provisions of the Immigration Ordinance (Chapter 115) and Immigration Service Ordinance (Chapter 331), and to assist in the enforcement of any other ordinances and regulations by other government bureaux and departments through carrying out immigration control duties;
3. To process other persons' application for immigration facilities in which you are named as a sponsor or referee;
4. For statistical and research purposes on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
5. Any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, we may not be able to process your application or to conduct the record search or positively identify the record.

Transfer of Data: Clauses of Transfers

The personal data you provide may be disclosed to government bureaux, departments and other organisations for the purposes mentioned above.

Access to Personal Data

Under Section 36 of the Personal Data (Privacy) Ordinance, you have the right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

For general inquiries, please contact us at:

Tel: (852) 2824 6111
Fax: (852) 2877 7711
E-mail: enquiry@immd.gov.hk
Website: www.immd.gov.hk

General Enquiries
## Application for Student Visa Sponsorship

### [Applicable to all students]

### PART 1 – Personal Particulars

<table>
<thead>
<tr>
<th>Family Name (English):</th>
<th>Second/Given Name &amp; Others if any (English):</th>
</tr>
</thead>
</table>

<table>
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<tr>
<th>Passport/Travel Document No:</th>
<th>Email Address:</th>
</tr>
</thead>
</table>

<table>
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<tr>
<th>Home University:</th>
<th>Telephone No (Mobile phone is preferred):</th>
</tr>
</thead>
</table>

### Study Period at CUHK: *(Please check the appropriate box below)*

- [ ] September to December 2018 *(1st Term)*
- [ ] September 2018 to May 2019 *(Year)*
- [ ] January to May 2019 *(2nd Term)*
- [ ] January to May & September to December 2019 *(Year*)
- [ ] Others *(Please specify the exact dates below)*:
  - [dd/mm/yyyy] to [dd/mm/yyyy]

### Permanent Address (English):

<table>
<thead>
<tr>
<th>City:</th>
<th>Postal Code #:</th>
</tr>
</thead>
</table>

| Country: | |
|---------| |

### PART 2 – Student Visa Delivery Arrangement

1. Your student visa label will be returned by courier. Office of Academic Links (OAL) will contact you by email to confirm your mailing address after the HK Immigration Department has approved your visa application.

2. OAL will only send the visa label to you after OAL has received your full address and delivery information.

3. OAL will notify you after the visa label is sent.

### PART 3 – Declaration

- I consent to the Chinese University of Hong Kong (CUHK) to be a local sponsor of my visa application.

- I authorize the information in relation to my visa application to be used by CUHK, Hong Kong Immigration Department and other relevant parties if necessary for verification and approval process.

- I understand that I must settle the payment for Debit Note issued by OAL at the time of visa application. CUHK reserves the right to withhold my visa application and/or visa label until all the fees are settled. I undertake to settle all the visa related fees.

- I undertake to provide complete, accurate and up-to-date information for courier delivery of my visa label.

- I undertake to reimburse CUHK for any costs incurred by providing incorrect/outdated address and contact number for student visa delivery.

- I, the undersigned, pledge the following for the duration of my stay in Hong Kong as specified in my student visa application:
  - (a) I will abide by the laws of Hong Kong;
  - (b) I will be a student only in the International Asian Studies Programme (IASP) at the Chinese University of Hong Kong;
  - (c) I will not take up any employment, whether paid or unpaid, or establish or join in any business activity;
  - (d) I will leave Hong Kong on the expiry of stay granted by the Hong Kong Immigration Department.

- All the information given in this application form is correct, complete and true to the best of my knowledge and belief.

| Date: | Signature of Applicant: |
Letter of Undertaking for Student’s Parent/Guardian providing Financial Declaration

[ONLY applicable to Business Administration Master’s Programmes Students or Research Students]

Referring to page 3 of the Application Form ID 995A (Application for Entry for Study in Hong Kong) under item 7 ‘Financial Situation of Applicant’, you are required to provide your own financial declaration (OR your parent/guardian’s financial declaration if you do not have one) to the Hong Kong Immigration Department for consideration. If your parent/guardian is your financial sponsor, s/he is required to submit the following THREE documents to International Asian Studies Programme c/o Office of Academic Links (OAL) along with your student visa application forms.

1. Letter of Undertaking (completed and signed by parent/guardian)

2. Photocopies of Financial Declaration (see below for specification)

   (2a) Recent financial declaration must show a minimum balance to cover the cost of living for their study period at the University. The estimated cost of living per month will be HK$9,500 (or equivalent in other currencies) for Business Administration Master’s Programmes Students or Research Students who will stay in a CUHK hostel or live with the local relatives/friends in Hong Kong; HK$21,500 (or equivalent in other currencies) for those who will live in a rented flat outside the University.

   (2b) Electronic financial declaration is acceptable when it shows the name of the account holder, as well as the bank’s name and logo.

   (2c) Financial declaration should be in English or Chinese.

   (2d) Financial declaration can be in the form of a monthly bank account statement (most recent) or certifying letter issued by the bank clearly stating the accumulative account balance.

3. Photocopies of personal particulars and signature pages of parent/guardian’s passport

To: Hong Kong Immigration Department
c/o IASP
Office of Academic Links
The Chinese University of Hong Kong
Shatin, N.T.
Hong Kong

Dear Sir/ Madam,

I, ____________________________, declare to fully support all expenses of ____________________________ (Indicate relationship, e.g. son/daughter) ____________________________ (Full Name of Student in BLOCK LETTERS), declare to fully support all expenses of ____________________________ (Indicate relationship, e.g. son/daughter) ____________________________ (Full Name of Student in BLOCK LETTERS).

I have enclosed photocopies of my financial declaration as well as my personal particulars and signature pages of my passport for verification.

Signature of Parent/Guardian who submitted the financial declaration: ____________________________ Date: ____________________________
## Declaration Form

**[ONLY applicable to PRC citizens residing or studying overseas]**

By submitting this form to the Hong Kong Immigration Department for my ‘Application for entry for study in Hong Kong’, I, _____________________________________________________________ (Name of student), declare the following.

Please tick “✓” as appropriate.

- ☐ I became a permanent resident of another country, other than Mainland China. [If yes, go to item 1.]
- ☐ I am a student of another country, other than Mainland China. [If yes, go to item 2 or 3 where appropriate.]

### 1. Permanent residents of another country, other than Mainland China, can enter Hong Kong with their PRC Passport directly from any country under the circumstances stated below.

I became a permanent resident of ______________________________________________________(Name of country).

I consent to proceed my application under the following conditions:

- ☐ I have provided a copy of my permanent resident status with the valid re-entry permit to the above-stated country for verification.
- ☐ I will leave Hong Kong and return to the above-stated country after completing CUHK courses.
- ☐ I understand that once my visa application is successful, a student entry permit (visa label) granted to me is to be affixed onto a blank page of my valid PRC passport prior to my arrival in Hong Kong.
- ☐ I understand that should I enter Hong Kong on other travel document, I will be refused entry to Hong Kong.

### 2. Students of another country, other than Mainland China, can enter Hong Kong with their PRC Passport directly from the country of their home university under the circumstances stated below.

I am a student of ______________________________________________________(Name of home university and country). I have decided to enter Hong Kong to study at The Chinese University of Hong Kong (CUHK) directly from the country of my home university. I consent to proceed my visa application under the following conditions:

- ☐ I have provided a copy of my student visa with valid re-entry permit to the country of my home university for verification.
- ☐ I will leave Hong Kong and return to the country of my home university after completing CUHK courses.
- ☐ I will arrange my flight to Hong Kong after my visa application is approved.
- ☐ I understand that once my visa application is successful, a student entry permit (visa label) granted to me is to be affixed onto a blank page of my valid PRC passport prior to my arrival in Hong Kong.
- ☐ I understand that should I enter Hong Kong from China/Macau or on other travel document, I will be refused entry to Hong Kong.

### 3. Students of another country, other than Mainland China, can enter Hong Kong with their Exit-entry Permit for Traveling to and from Hong Kong and Macao and Relevant Exit Endorsement directly from Mainland China under the circumstances stated below.

I am a student of ______________________________________________________(Name of home university and country). I have decided to enter Hong Kong to study at The Chinese University of Hong Kong (CUHK) directly from Mainland China. I consent to proceed my visa application under the following conditions:

- ☐ I will leave Hong Kong and return to Mainland China after completing CUHK courses.
- ☐ I will arrange my flight to Hong Kong after my visa application is approved.
- ☐ I understand that if my visa application for a student visa label (entry-permit) is successful, I will apply for (i) an Exit-entry Permit for Traveling to and from Hong Kong and Macao (EEP) [來往港澳通行證] (if I don’t have a valid one in hand) and (ii) a Relevant Exit Endorsement [相關赴港簽注] at the Public Security Bureau Office [戶口所在地公安局出入境管理部門] where my household registration is kept, before entering Hong Kong for study.
- ☐ I understand that I must have (1) my visa label and (2) the relevant exit endorsement on my EEP prior to my arrival in Hong Kong.
- ☐ I understand that should I enter Hong Kong on other travel document, I will be refused entry to Hong Kong.

I, the undersigned, hereby confirm that the above given information is correct, complete and true to the best of my knowledge and belief.

____________________________________________________________________   ___________________________________________
(Signature of Applicant)              (Date)
Statement of Purpose

[ ONLY applicable to Taiwanese Passport Holders / PRC Citizens residing or studying outside Mainland China ]

Part 1: Student Particulars

Name of Student: ____________________________________________________________
(Full Name in Block Letters, Family Name first)

Name of Home Institution: ____________________________________________________

Part 2: Reasons

Explain why you need to pursue studies in Hong Kong instead of other countries/regions.

Explain why you need to pursue studies in The Chinese University of Hong Kong (CUHK).

Part 3: Pledge

I, the undersigned, will immediately leave Hong Kong after I have completed studies at CUHK. I hereby confirm that the above information is true and correct.

______________________________________________________     _____________________________________
Signature of Applicant                                                                                 Date